

9/2024 UPDATE to Streamlyne IRB Questionnaire

Dear Streamlyne IRB users:

The IRB is implementing changes to the “New IRB Protocol” questionnaire in Streamlyne. These changes will include:

1. Removing the Maestro Transfer section (no longer relevant)
2. Adding a Determination of Not Human Subjects section
3. Adding a Reliance Agreement Section
4. Editorial changes to the New Research Study section

These changes will help us centralize the processing of these different functions.

Importantly, these changes have three direct impacts:

1. **The IRB will no longer accept MS Word determination forms. All determinations will need to be processed via streamlyne applications.**
2. **Similarly, all reliance agreements will need to be processed through Streamlyne.**
3. **Updates to the questionnaire will directly affect individuals who have started an “old” questionnaire but have not submitted it yet.**

Regarding the latter, when an investigator opens a partially completed questionnaire, they will receive a message saying that a new version of the questionnaire has been published. As shown below, “Copy the answers...” is the default value—DO NOT CHANGE THIS—just select “Update,” and the system will transfer your answers to the newer version. (NOTE: If you choose “Do not copy,” your answers will be lost.)

The screenshot shows the Streamlyne interface for an IRB protocol document. The top navigation bar includes icons for menu, search, and navigation, along with text for 'Main Menu', 'System Admin', 'Identity', 'Maintenance', and 'Reporting'. The document title is 'Initial IRB Protocol Document'. Metadata includes 'Document Number: 19239', 'Initiator: Last Updated: mgavin : 11:29 AM 09/11/2024', 'Protocol #: 2202000093', 'Document Status: Pending/In Progress', 'Submission Status', and 'Expiration Date'. A sidebar on the left lists menu items: Protocol, Personnel, Questionnaire (highlighted), Special Review, Notes & Attachments, Protocol Actions, Permissions, and Streams. A notification banner at the top of the main content area reads 'Document was successfully saved.' Below it, a message states 'IRB Screening Questionnaire (Optional) (Incomplete) - This Questionnaire has been deactivated.' A section titled 'New IRB Protocol (Incomplete)' shows 'Questionnaire Update Status: Update Required'. A message below reads 'A newer version of the questionnaire has been published. An update is required.' Two radio button options are presented: 'Copy the answers from the old version of questionnaire to the new one. Only questions that have been changed in the new version will have to be answered.' (selected) and 'Do not copy answers from previous version of the questionnaire. Every question in the new version of the questionnaire will have to be answered.' An 'Update' button is visible. A red arrow points to the selected radio button.

We anticipate that these changes will better serve our users and the IRB.

Please don't hesitate to contact the IRB if you have any questions. You can email ric_admin@nmsu.edu or call 575-646-7177.

Joe Tomaka
IRB Chair